

Reference No.....



# Maya D. Pandey

**Contact Information:**

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DOB: 23-02-2002

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**Permanent Address:**

Room no -5, Jamuna Mishra Chawl, Mogra Pada, Nagardas Road, Andheri E, Mumbai - 400069

**Career Objective**

To secure employment with a reputed company, where I can utilize my skills and studies efficiently.

**Managerial Skills:**

- Time management
- Adaptability
- Teamwork
- Determined approach

**Technical Competencies & Additional Certifications:**

- MS-CIT
- Tally ERP9
- Excel

**Languages Known:**

- English
- Hindi

**Interests and Hobbies:**

- Reading
- Gymnastics
- Listening to music

**Academics:**

Course	Institute & University	Year of Passing	CGPA/ Percentage
PGDM (Finance)	AICTE Approved - Aditya School of Business Management.	Pursuing	-
B.Com.	University of Mumbai -B.L. Amlani College	2022	7.58 CGPA
H.S.C	Maharashtra State Board - Ma Manekbai Morarji Jr. college	2019	57.23
S.S.C	Maharashtra State Board - Swami Vivekanand High School	2017	63.40

**Corporate Exposure**

**Summer Internship**

**Duration:** 2 months (8<sup>th</sup> May 2023 – 4<sup>th</sup> July 2023)

**Fintech Education**

**Project Title:** Fundamental and technical analysis of Public Bank

**Projects & Assignments**

Post Graduation Project

- Analysis of sustainable report of Infosys.
- Analysis of Green Marketing of Wipro Ltd.
- Part of the group presentation of Managing Oneself.
- Detailed study of presentation on electronic car.

**Co-Curricular Activities**

- Volunteer in college festival (HR Conclave) Aditya School of Business Management.
- Voluntary & guidance to teach underprivileged students at ‘We Can We Will Foundation’.
- Volunteer in Josh NGO.
- Participated in cultural events in school for the Saraswati Baug.