

# Rushika Ramji Kuchhadiya



**Contact Information:** 7977108656

**DOB:** 03<sup>rd</sup> July 1998

**Email Id:**

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**LinkedIn:**

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**Permanent Address:**

B-102, Ajmera Pristine, Yogi Nagar, Borivali(w).

**Career Objective:**

To secure a position in a company where I can use my skills and abilities to make a contribution to the organization.

**Managerial Skills:**

- Planning
- Problem Solving
- Good Listener
- Decision Making

**Technical Competencies & Additional Certifications:**

- Microsoft Word
- Excel

**Languages Known:**

English, Hindi, Marathi

**Interests and Hobbies:**

- Sports (Badminton)
- Dancing

## Academics

Course	Institute & University	Year of Passing	CGPA/ Percentage
PGDM (HR)	AICTE Approved	Pursuing	
Graduation	University of Nashik	2019	5.63
H.S.C	Maharashtra Board	2016	63.38%
S.S.C	Maharashtra Board	2014	73.00%

## Corporate Exposure

### Work Experience

- Concentrix (Handling customer queries regarding Health/Life Insurance and Mutual Funds)  
**Duration:** 09th July'19 – 18th Dec'19
- Sterling (Background verification of employees)  
**Duration:** 13th June'21 – 29th June'22

**Job Profile:** Customer Care Associate, Sales Executive.

### Summer Internship:

**Company Name:** Prishti Consultancy Services

**Duration:** 10<sup>th</sup> May'23 - 10<sup>th</sup> July'23

**Project Title:** Recruitment and Selection.

- Cold calling for lead generations.
- Assisting in full vendor empanelment Process.
- Working for different job roles of different organization on daily basis.
- Responsible to polish candidate before the interview as per the company requirements.

## Projects & Assignments

- Analysis of Sustainability Report of Tata Motors
- Research and Presentation on Marketing Beyond 2020
- Presentation on Green Marketing (IKEA)
- Presentation on Product Pitch (Muscle Tech)
- Presentation on Marketing Mix (Mama Earth)

## Co-Curricular Activities

- ISR activities
  - We Can We Will Foundation (20th Nov'22)
  - Created awareness and knowledge gaining sessions such as Peace Day, Children's Day.
  - Celebrated ISR events in the institute.
- HR Conclave
  - Contribution and organizing the event in the institute.