

RESUME FORMAT

Department: Training, Placement & Alumni

Format No: ASBM/TPA/RF/02

Version: 00
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R.M. Bhattad Road, Ram Nagar, Borivali (West), Mumbai – 400 092.

Reference No.....

Sakshi Shambhu Thakur

Contact Information: 9579808334

DOB: 11th NOV,2002

Email Id: sakshi.thakur@asbm.edu.in

Permanent Address: 306, B Wing Sai Chaya Apt.Sahakar Nagar Virar

401-305.

Career Objective

To secure a position in a company where I can use my skills and abilities to make a contribution to the organization.

Managerial Skills:

- Planning
- Problem Solving
- Communication
- Decision Making

<u>Technical Competencies & Additional Certifications:</u>

- Microsoft Word
- Excel

Languages Known:

- English
- Hindi
- Maithili
- Marathi

Interests and Hobbies:

- Web Browsing
- Content Creating
- Traveling

Academics

Course	Institute & University	Year of Passing	CGPA/ Percentage
PGDM (HR)	AICTE Approved	Pursuing	
Graduation	University of Mumbai	2022	7.91
H.S.C	Maharashtra Board	2019	47.08%
S.S.C	Maharashtra Board	2017	63%

Corporate Exposure

Summer Internship

Prishti Consultancy Services

Duration: 10th May'23-10th July'23

Project Title:_Impact of Human Resource Management On Organizational Performance.

- Cold calling for lead generations.
- Assisting in full vendor empanelment Process.
- Working for different job roles of different organization on Daily basis
- Responsible to polish Candidate before the interview as per the company requirements.

Projects & Assignments

- Analysis of Sustainability Report of Pidilite.
- Research and Presentation on Marketing Beyond 2020
- Presentation on Green Marketing (Wipro)
- ➤ Presentation on Marketing Mix (Electric Vehicle)
- > Presentation on Training & Department in Banking Sector.

Co-Curricular Activities

- > ISR activities
 - We Can We Will Foundation (20th Nov'22)
 - Created awareness and knowledge gaining sessions such as Peace Day, Children's Day.
 - Celebrated ISR events in the institute.
- HR Conclave
 - Contribution and organizing the event in the institute.